**The Success Analysis Protocol**

Developed/adapted by NSRF

**Purpose**: To analyze how a new successful practice has developed so that we can apply the lessons learned to future work.

1. Identifying a success. Reflect on and then write a short description of a lesson/practice that you have implemented since our last meeting. (5 minutes)
2. Presenter describes the success. In groups of 3, the first person shares his or her “best practice.” The rest of group takes notes. (5 minutes)
3. Group asks clarifying questions. The rest of the group asks clarifying questions about the details of the “best practice.” (3 minutes)
4. Group reflects on the success story. The group discusses what they heard the presenter describing. What helped the experience to be so successful? (5 minutes)
5. Presenter responds. The presenter responds to the group’s discussion of what made this learning experience so successful and how it might be applied to future work. (3 minutes)
6. Appreciate! Take a moment to appreciate the good work of your colleague. (1 minute)
7. Each member takes a turn sharing. Repeat steps 2-6 for each member of the group. Remember to keep the focus on *the process that helped to make the experience so successful* (15 minutes each)
8. Debrief: Each triad talks about the commonalities heard among the people in the group and makes a poster illustrating the successes and concerns the triad wants to share with the whole group. Post on wall.
9. Whole group: Gallery walk of triad’s posters. Offer solutions to concerns, comment on successes, etc. Use post-it notes to record comments.